

ORDINANCE NO. 03-11-2021

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2021 and ending March 31, 2022 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 11, 2021 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

CORPORATE FUND

	FY 22
ESTIMATED Beginning Cash on hand - April 1, 2021	\$ 1,234,730.00
<u>ESTIMATED REVENUES</u>	
30110 Property Tax	\$ 2,016,509.00
30910 Personal Property Replacement	\$ 10,000.00
35510 Fares/bus	\$ 2,000.00
35610 Fees & Licenses	\$ 125.00
36010 Passports	\$ 50,000.00
36510 Stevenson student parking	
37110 Lending Closet	
37310 Interest	\$ 5,000.00
37410 Reimburse Util/Nicasa-Ins. Divd.	\$ 5,000.00
37610 Rental/Ada/CSB Bldgs.	\$ 20,000.00
37710 Adult Programs	\$ -
38110 PACE grant	\$ 5,000.00
39210 Misc., Pop, Copies, etc.	\$ 2,000.00
39310 Sale of used equipment/auction	\$ 2,000.00
39410 Refunds	
39510 Postage	\$ 3,000.00
39610 Taxi	\$ 15,000.00
39710 Program Donations	\$ 100.00
39810 FERA Reimbursments	\$ 10,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 2,145,734.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 3,380,464.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

40110 Salaries	\$ 750,000.00
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40210	Benefits / Ins.	\$	205,000.00
40310	Social Security Tax	\$	60,000.00
40410	Illinois Municipal Retirement	\$	60,000.00
40510	Unemployment Comp. Ins.	\$	1,500.00
	<u>TOTAL PERSONNEL SERVICES</u>	\$	1,076,500.00

Contractual Services

41110	Maintenance Bldgs/Grds.	\$	25,000.00
41210	Maintenance Vehicles	\$	15,000.00
41310	Maintenance Equipment	\$	12,000.00
42010	Senior Programs	\$	-
42210	Risk Management Ins.	\$	1,000.00
42310	Telephone/alarm	\$	27,000.00
42610	Utilities	\$	22,000.00
42810	Rental		
42910	Travel	\$	2,000.00
43110	Training	\$	1,200.00
43210	Postage	\$	18,000.00
43410	Printing/Publishing	\$	8,000.00
43510	Accounting Services	\$	7,000.00
43710	Legal Services	\$	20,000.00
43810	Other Professional Services	\$	35,000.00
43910	Social Agency Requests	\$	250,000.00
44310	Dues	\$	5,000.00
44410	Skunk Control	\$	-
44710	Mosquito Abatement	\$	32,000.00
46510	Mental Health Fair	\$	500.00
46610	Special Events	\$	7,500.00
52710	Taxi Program	\$	30,000.00
58110	Landscaping	\$	5,000.00
	<u>TOTAL CONTRACTUAL SERVICES</u>	\$	523,200.00

Commodities

50310	Senior Supplies	\$	500.00
	Publications	\$	-
50510	Office supplies	\$	4,000.00
50610	Gas/Oil, etc. Twp. Vehicles	\$	12,000.00
50710	Maintenance supplies	\$	5,000.00
50810	Operating supplies	\$	5,000.00
50910	Uniform rental	\$	1,700.00
	<u>TOTAL COMMODITIES</u>	\$	28,200.00

Other Expenses

52410	License & Fees	\$	3,000.00
52510	Miscellaneous	\$	2,500.00
57910	Refunds	\$	100.00
	<u>TOTAL OTHER EXPENSES</u>	\$	5,600.00

Capital Outlay

57410	Pool/pk/Bldgs.development		
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57510	Equipment & Furnishings	\$	20,000.00
59010	Park devel./bldg improv.	\$	-
52810	Environment initiatives		
	<u>TOTAL CAPITAL OUTLAY</u>	\$	20,000.00
	<u>TOTAL ADMINISTRATION EXPENDITURES</u>	\$	1,653,500.00

ASSESSOR DIVISION

BUDGET EXPENDITURES

Personnel Services

40112	Salaries	\$	317,240.00
40121	Benefits, ins.	\$	72,000.00
40312	Social Security	\$	23,690.00
40412	IMRF	\$	27,000.00
40512	Unemployment ins.	\$	500.00
	<u>TOTAL PERSONNEL SERVICES</u>	\$	440,430.00

Contractual Services

41312	Maintenance - equipment/software	\$	2,000.00
42212	General ins.	\$	2,000.00
42812	CAMA - Maint	\$	15,000.00
42912	Travel and Class expenses	\$	5,500.00
43112	Training	\$	2,500.00
43212	Postage	\$	1,400.00
43412	Printing/publishing	\$	800.00
43712	Legal		
43812	Other Professional Services	\$	5,000.00
44312	Dues	\$	725.00
	<u>TOTAL CONTRACTUAL SERVICES</u>	\$	34,925.00

Commodities

50412	Publications	\$	-
50512	Office supplies	\$	3,500.00
	<u>TOTAL COMMODITIES</u>	\$	3,500.00

Other Expenses

52512	Miscellaneous	\$	1,000.00
	<u>TOTAL OTHER EXPENSES</u>	\$	1,000.00

Capital Outlay

57512	Equipment	\$	4,500.00
	<u>TOTAL CAPITAL OUTLAY</u>	\$	4,500.00

	<u>TOTAL ASSESSOR EXPENDITURES</u>	\$	484,355.00
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ESTIMATED EXPENDITURES	\$	2,137,855.00
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ESTIMATED CASH ON HAND MARCH 31, 2022	\$	1,242,609.00
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ESTIMATED CASH ON HAND /APPROPRIATIONS	\$	3,380,464.00
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GENERAL ASSISTANCE FUND BUDGET

FY 22

ESTIMATED Beginning Cash on hand - April 1, 2021 \$ 54,319.00

ESTIMATED REVENUES

30130 Property Tax \$ 23,000.00
37330 Interest
38030 SSI Reimbursement \$ 2,000.00
39230 Miscellaneous \$ -
FERA Reimbursement \$ 100,000.00

TOTAL ESTIMATED REVENUES \$ 125,000.00

TOTAL ESTIMATED FUNDS AVAILABLE \$ 179,319.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

40130 Salaries
40330 Social Security
40430 IMRF
40530 Unemployment ins.

TOTAL PERSONNEL SERVICES

Contractual Services

41330 Maintenance - equip. \$ 100.00
42230 Risk Management \$ 200.00
42330 Telephone \$ 1,000.00
42630 Utilities \$ 1,500.00
42830 Rental
42930 Travel \$ 950.00
43130 Training \$ 800.00
43230 Postage \$ 800.00
43430 Printing/publishing \$ 350.00
43530 Accounting services \$ 300.00
43730 Legal services \$ 500.00
43830 Other professional services \$ 2,000.00

TOTAL CONTRACTUAL SERVICES \$ 8,500.00

Commodities

50530 Office supplies \$ 150.00
50830 Operating supplies \$ -

TOTAL COMMODITIES \$ 150.00

Other Expenses

52530 Miscellaneous \$ 50.00

TOTAL OTHER EXPENSES \$ 50.00

	<u>Capital Outlay</u>	
57530	Equipment	\$ 50.00
	<u>TOTAL CAPITAL OUTLAY</u>	\$ 50.00
	<u>TOTAL ADMINISTRATION DIVISION</u>	\$ 8,750.00

HOME RELIEF DIVISION

	<u>Contractual Services</u>	
36032	Physicians Service	\$ 4,000.00
46132	Hospital-In service	\$ 1,000.00
46232	Hospital- Out	\$ 4,000.00
46332	Dental Care	\$ 500.00
46432	Drugs	\$ 2,000.00
46532	Other Medical Care	\$ 1,000.00
46632	Fuel (cook & heat)	\$ 5,000.00
46732	Light & Water	\$ 7,500.00
46832	Shelter	\$ 15,000.00
47032	Funeral and burial	\$ 500.00
	FERA Payments	\$ 100,000.00
	<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 140,500.00

	<u>Commodities</u>	
51032	Food	\$ -
51132	Personal allowance/internet,phone	\$ 4,000.00
	<u>TOTAL COMMODITIES</u>	\$ 4,000.00

	<u>Other Expenses</u>	
51232	Auto/Gas expenses	\$ 2,000.00
51332	Transient Travel	\$ 100.00
52532	Miscellaneous Expense	\$ 100.00
	<u>TOTAL OTHER EXPENSES</u>	\$ 2,200.00

TOTAL FOR HOME RELIEF DIVISION \$ 146,700.00

ESTIMATED EXPENDITURES \$ 155,450.00

ESTIMATED CASH ON HAND MARCH 31, 2022 \$ 23,869.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 179,319.00

CEMETERY BUDGET

FY 22

ESTIMATED Beginning Cash on hand - April 1, 2021 \$ **399,474.00**

ESTIMATED REVENUES

30140	Property Tax		
37340	Interest	\$	1,000.00
37540	Lot/mausoleum sales	\$	50,000.00
35640	Grave Openings/Closings	\$	25,000.00
39240	Misc.	\$	500.00
	TOTAL REVENUES	\$	76,500.00

TOTAL ESTIMATED FUNDS AVAILABLE \$ **475,974.00**

ESTIMATED EXPENDITURES

41140	Maintenance - grounds/building	\$	5,000.00
41340	Maintenance - equipment	\$	1,000.00
41440	Contractual service ground maintenance	\$	25,000.00
41840	Grave marker repair	\$	1,000.00
42240	Insurance - general liability	\$	2,500.00
42340	Telephone/alarm	\$	1,800.00
42440	Grave openings and closings	\$	15,000.00
42640	Utilities	\$	1,000.00
42940	Travel	\$	300.00
43140	Training	\$	300.00
43240	Postage	\$	500.00
43440	Printing / Publishing	\$	500.00
43540	Accounting Services (audit)	\$	600.00
43740	Legal services	\$	1,000.00
43840	Other professional services	\$	5,000.00
44340	Dues	\$	250.00
52540	Misc.	\$	100.00
57540	Equipment & buildings /capital outlay	\$	115,000.00
58140	Landscape/Restoration/Road impv.	\$	5,000.00

TOTAL ESTIMATED EXPENDITURES \$ **180,850.00**

ESTIMATED CASH ON HAND MARCH 31, 2022 \$ **295,124.00**

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ **475,974.00**

PARK MAINTENANCE BUDGET

	FY 22
ESTIMATED Beginning Cash on hand - April 1, 2021	\$ 291,108.00
<u>ESTIMATED REVENUES</u>	
30150 Property Tax	\$ 120,000.00
35650 Pool Fees - Season Passes	\$ 8,000.00
37150 Rental/Park	\$ 500.00
37250 Rental/House	\$ 6,000.00
37350 Interest	\$ 250.00
37450 Field lights	\$ 2,500.00
37550 Sales/candy	\$ 3,500.00
37650 Rental Pool	\$ 1,500.00
37750 Program fees	\$ 5,500.00
37850 Camp fees	\$ 150,000.00
37950 Pool Fees - Daily Fees	\$ 20,000.00
38150 Grants	\$ -
38250 Swim lessons	\$ 1,500.00
38550 Field Permits	
39150 Transfer from Town	\$ -
39250 Miscellaneous	\$ 300.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 319,550.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 610,658.00

ADMINISTRATION DIVISION

<u>Personnel Services</u>	
40150 Salaries	\$ 150,000.00
40350 Social Security	\$ 12,000.00
40550 Unemployment	\$ 700.00
<u>TOTAL PERSONNEL SERVICES</u>	\$ 162,700.00

<u>Contractual Services</u>	
41050 Program instructors	\$ 4,000.00
41150 Maintenance Bldg & Grds.	\$ 10,000.00
41350 Maintenance Equipment	\$ 2,000.00
41850 Maintenance pool	\$ 10,000.00
42250 General insurance	\$ 15,000.00
42350 Telephone	\$ 5,500.00
42850 Utilities	\$ 20,000.00
42850 Rental	\$ 4,000.00
42950 Travel	\$ 3,000.00
43150 Training	\$ 1,500.00
43250 Postage	\$ 2,000.00
43450 Printing/publishing	\$ 750.00
43550 Accounting services	\$ 1,200.00
43750 Legal services	\$ 3,000.00
43850 Other professional services	\$ 12,000.00
43950 Non-profit SHS/Spec. Rec.	\$ 1,000.00
44350 Dues	\$ 2,500.00
51550 Camp activities/trips/programs	\$ 4,000.00

	<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 101,450.00
	<u>Commodities</u>	
50150	Program equipment	\$ 500.00
50350	Program supplies	\$ 500.00
50550	Office supplies	\$ 1,500.00
50750	Pool supplies	\$ 10,000.00
50850	Park maintenance supplies	\$ 1,000.00
51050	Camp supplies	\$ 8,000.00
57650	Camp equipment	\$ 2,000.00
57750	Pool equipment	\$ 10,000.00
57850	Sales/candy	\$ 3,000.00
	<u>TOTAL COMMODITIES</u>	\$ 36,500.00
	<u>Other Expenses</u>	
52550	Miscellaneous	\$ 100.00
57950	Refunds	
58250	Permits	
	<u>TOTAL OTHER EXPENSES</u>	\$ 100.00
	<u>Capital Outlay</u>	
57550	Improv./bldgs./grds	\$ 13,000.00
58150	Landscaping/ball fields	
59050	Pool /PK/Plygrd/development	
	<u>TOTAL CAPITAL OUTLAY</u>	\$ 13,000.00
	ESTIMATED EXPENDITURES	\$ 313,750.00
	ESTIMATED CASH ON HAND March 31, 2022	\$ 296,908.00
	ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 610,658.00

59080 Sinking Fund	\$	-
<u>TOTAL OTHER EXPENSES</u>	\$	350.00

<u>Capital Outlay</u>		
57580 Equipment		
<u>TOTAL CAPITAL OUTLAY</u>	\$	-

ESTIMATED EXPENDITURES	\$ 129,950.00
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ESTIMATED CASH ON HAND MARCH 31, 2022	\$ 303,996.00
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 433,946.00
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TOTAL SINKING FUND March 31, 2022	\$ 354,083.00
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