

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF VERNON TOWNSHIP HELD ON JANUARY 13, 2022, AT 7:00 PM, AT VERNON TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS DUE TO THE COVID 19 PANDEMIC, THE TOWNSHIP WILL BE UTILIZING ONLINE FORMAT GOTOWEBINAR FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:03 p.m. by Supervisor Altenberg.

2. PLEDGE OF ALLEGIANCE

Supervisor Altenberg led everyone in the saying of the Pledge of Allegiance.

3. ROLL CALL

Those present at roll call via conference call were Township Supervisor Jon Altenberg, Township Assessor Curtis Perlman, Township Trustees Roger Addelson, Philip Hirsh, Sara Knizhnik, and Sheila Sebor. Also, present Attorney Ann Williams.

Those physically present at roll call were Township Clerk Tim Kobler, Town Manager Todd Gedville, and Director of Constituent Affairs Barrett Monie.

A QUORUM WAS DECLARED

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF MINUTES

MOTION: Made by Trustee Addelson and seconded by Trustee Hirsh to approve the minutes of the Regular Meeting of the Board of Trustees held on December 9, 2021.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Sebor, Knizhnik and Supervisor Altenberg. NAYES: None. Absent: None.

MOTION DECLARED CARRIED

6. REPORTS

a. TOWNSHIP SUPERVISOR:

Supervisor Altenberg provided an update on the Township Energy Resilience Commission. The next meeting is scheduled for January 25, 2022, at 6:30 p.m.

Supervisor Altenberg also advised that integration between the Assessor's Office and the Township is continuing.

b. CLERK:

Clerk Kobler advised the Illinois Attorney General's website is up and that we will now need to complete the required training.

c. ASSESSOR:

Members of the Office have been attending many training classes and will be over budget on the training line item in the budget. He has been reviewing many documents and is looking forward to integrating with the Township.

d. TRUSTEE REPORTS:

i. TRUSTEE ADDLESON:

Trustee Addelson wished to echo Supervisor Altenberg's report on the Energy Resilience Commission.

ii. TRUSTEE HIRSH:

No Report.

iii. TRUSTEE KNIZHNIK:

Trustee Knizhnik reported that she had arranged for three speakers for the first firearm safety presentation. They are Mary Jane Wang of Moms Demand Action, Vernon Hills/Buffalo Grove, Dr. Dimple Damani, and Officer Jeff Hemesath of the Vernon Hills Police Department. A target date of late February was discussed for the presentation.

iv. TRUSTEE SEBOR:

Reported that she is looking forward to working together with the Assessor's Office.

e. TOWNSHIP MANAGER:

- i. With the surge in COVID 19 all of the Township's mitigation efforts have been in place.]
- ii. We are utilizing an Owl to provide audio and video to those people not attending in person.
- iii. Have been accepting credit cards. All the accounting procedures are updated and in the manual.

- iv. Received final survey of the township property and will begin the design process of the Cricket Pitch.
- v. Lake County banned leaf burning and as a result has contracted with garbage pick up service and now our residents have service without contracting it themselves.
- vi. Moving forward with updating our wiring and phone/internet service along with remodeling. This would include replacing the 20 year plus carpeting.
- vii. Met with engineers regarding the five (5) year capital plan. The roads are not as bad as expected.
- viii. Meet with the sign company to begin replacing the signs at the parks and other facilities.

f. DIRECTOR OF CONSTITUENT AFFAIRS:

- i. Camp sign up started January 3rd and currently there are 85 children signed up.
- ii. Will be announcing we will be hiring soon.
- iii. We are accepting credit cards for summary camp.
- iv. The food pantry has moved back to outdoor curbside.
- v. One of the compressors for the food pantry freezer's failed. It was under warranty and waiting on the part.

g. ATTORNEY'S REPORT:

No Report.

7. APPROVAL OF EXPENDITURES IN THE FOLLOWING FUNDS

a. Town Fund

MOTION: Made by Trustee Addelson and seconded by Trustee Knizhnik to approve the Town Fund expenditures in the amount of \$359,172.97.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

b. General Assistance Fund

MOTION: Made by Trustee Hirsh and seconded by Trustee Addelson to approve the General Assistance expenditures in the amount of \$53,437.76.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

c. Cemetery Fund

MOTION: Made by Trustee Addelson and seconded by Trustee Knizhnik to approve the Cemetery Fund expenditures in in the amount of \$2,572.20.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

d. Park Fund

MOTION: Made by Trustee Knizhnik and second by Trustee Hirsh to approve the Park Fund expenditures in the amount of \$5,039.64.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

e. General Road Fund

MOTION: Made by Trustee Addelson and seconded by Trustee Hirsh to approve the General Road Fund expenditures in the amount of \$27,716.39.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

f. Permanent Road Fund

MOTION: Made by Trustee Addelson and seconded by Trustee Hirsh to approve the expenditures in the Permanent Road Fund in the amount of \$64,989.45.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

g. Station Fund:

MOTION: Made by Trustee Hirsh seconded by Trustee Knizhnik to approve the expenditures in the Station Fund in the amount of \$7,077.83.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

During the approval process Trustee Sebor experienced audio issues. Trustee Sebor did provide visual confirmation of each of her votes.

8. PRIOR BUSINESS

There was no prior business.

9. NEW BUSINESS

a. A Motion to Amend the Township's Holiday Calendar to Include the 2022 November General Election

MOTION: Made by Trustee Addelson and seconded by Trustee Sebor to approve the amended Township Holiday Calendar to include the 2022 November General Election.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

b. Discussion and Possible Action on A Resolution Outlining the Consolidation of Services and Operations of The Vernon Township's Assessor's Office And The Vernon Township

MOTION: Made by Trustee Sebor and seconded by Trustee Knizhnik to approve Resolution NO. 01-13-22, A Resolution Outlining the Consolidation of Services And Operations Of The Vernon Township Assessor's Office and The Vernon Township.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

c. DISCUSSION AND POSSIBLE ACTION ON THE VERNON TOWNSHIP
RUTH BADER GINSBURG SCHOLARSHIP

The Board discussed parameters of the scholarship and its feasibility resulting in the following:

MOTION: Made by Trustee Sebor and seconded by Trustee Addelson to approve the development of the Ruth Bader Ginsburg scholarship program with the details brought back to the Board for additional discussion and approval.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

d. A Motion to Authorizing Supervisor Altenburg to
Employ Max Wiess as Strategic Project Coordinator

MOTION: Made by Trustee Addelson and seconded by Trustee Sebor to authorize Supervisor Altenburg to employ Max Weiss as Strategic Project Coordinator.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

10. ADJOURNMENT

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MOTION: Made by Trustee Hirsh and seconded by Trustee Addelson to adjourn the meeting at 8:37 p.m.

ROLL CALL VOTE: AYES: Trustee Addelson, Hirsh, Knizhnik, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

Presented, Read, and Approved.

_____, 2022

Jon Altenberg, Township Supervisor

