

1. 7:00 P.M. July 9, 2020 Regular Board Meeting

Documents:

[AGENDA 070920 REGULAR MEETING.PDF](#)  
[COMPLETE PACKET 070920.PDF](#)

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**REGULAR MEETING**

◆◆◆  
**July 9, 2020 – 7:00 p.m.**

◆◆◆

Pursuant to Public Act 101-0640, Supervisor Jonathan Altenberg has determined that because a Gubernatorial Disaster Proclamation is still in effect due to the ongoing public health crisis of COVID-19, it is not practical or prudent to require members of the Vernon Township Board to be physically present for the meeting. The meeting will be held via an online format in compliance with the Open Meetings Act, and remote access to the proceedings and the opportunity for the public to participate will be provided.

To join this meeting, go to:

<https://attendee.gotowebinar.com/register/9133515956663049998>

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
  - a. May 14, 2020 Board Meeting
6. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Assessor
  - d. Trustees
  - e. Township Manager
  - f. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund

- d. Park Maintenance Fund
  - e. Road Fund
  - f. Permanent Road Fund
  - g. Metra Fund
8. Unfinished Business.
9. New Business:
- a. Approval of Social Agency Grants
  - b. RESOLUTION AUTHORIZING DISPLAY OF THE LGBTQ PRIDE FLAG
  - c. Approval of agreement between Lake County and Vernon Township to participate in the COVID Housing Relief Program
  - d. Discussion and possible action to change fees associated with Vernon Cemetery and Diamond Lake Cemetery
10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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**Monthly Distribution Summary Report - July 9, 2020 Board Meeting**

Town Fund	Township Admin	\$106,313.79	
	Assessor's Office	\$21,908.27	
	<b>Total:</b>		<b>\$128,222.06</b>
General Assistance	GA Admin	\$50.00	
	GA Home Relief	\$3,315.00	
	<b>Total:</b>		<b>\$3,365.00</b>
Cemetery Fund			
	<b>Total:</b>		<b>\$12,803.44</b>
Park Fund			
	<b>Total:</b>		<b>\$13,915.85</b>
General Road Fund	Road Admin.	\$10,911.19	
	Road Maintenance	\$4,607.85	
	<b>Total:</b>		<b>\$15,519.04</b>
Permanent Road Fund			
	<b>Total:</b>		<b>\$19,151.36</b>
Station Fund			
	<b>Total:</b>		<b>\$120,625.12</b>
	<b>GRAND TOTAL:</b>		<b>\$313,601.87</b>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,  
 have set out hands on \_\_\_\_\_ 20\_\_\_\_.

Board of Trustees

Township Supervisor: \_\_\_\_\_

Township Clerk \_\_\_\_\_

Township Highway  
 Commissioner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - July 9, 2020

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on \_\_\_\_\_, 20\_\_\_\_ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

**General Ledger**

**Payroll**

21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21200	CR: Health Insurance Withholding	\$(1,745.21)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(439.95)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(320.00)
21600	DR: State WH Tax Payable	\$2,803.14
21600	CR: State WH Tax-IL FUND ER	\$(10.63)
21600	CR: State WH Tax Payable-EE	\$(2,792.51)
21700	DR: Federal WH Tax Payable	\$6,049.12
21700	CR: Federal WH Tax Payable	\$(6,049.12)
21800	CR: FICA Payable-SS ER	\$(3,920.05)
21800	CR: FICA Payable-SS EE	\$(3,920.00)
21800	CR: FICA Payable-Med EE	\$(916.79)
21800	CR: FICA Payable-Med ER	\$(916.77)
21800	DR: FICA Payable	\$9,673.61
21900	CR: IMRF Payable-ER	\$(3,869.03)
21900	CR: IMRF Payable-EE	\$(2,483.70)
21900	CR: IMRF Payable-Volunt.	\$(1,233.29)
21900	DR: IMRF Payable	\$7,586.02

**AFLAC**

21400	AFLAC	\$879.90
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**Benefit Wallet**

21500	HSA - June 2020	\$560.00
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**Blue Cross Blue Shield of IL**

21200	BCBS Employee Expense	\$3,490.42
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**Cub Scout Pack 381**

20200	Park Rental Refund 2019	\$100.00
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**David Doerhoefer**

20200	Kneescooter Deposit Refund	\$50.00
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**NCPERS Group Life Ins.**

21500	Life Insurance - Employe Expense	\$80.00
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**Robinette Lebda**

20200	Security Deposit - COVID19 Cancellation	\$200.00
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**Low Voltage Industries**

26200	Bond refund 14563 Mayland Villa	\$2,500.00
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**Nationwide Retirement Solution**

21300	Deferred Comp 6/8/20 & 6/22/20	\$380.00
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**Town Admin.****Payroll**

40110	DR: Salaries-Town	\$31,481.03
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40210	DR: Benefits-Town	\$31.25
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40310	DR: Social Security-Town	\$2,324.62
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40410	DR: IMRF-Town	\$1,890.73
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43810	DR: Other Professional Serv. (Payroll Expense)	\$131.48
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**American Taxi Dispatch Inc.**

52710	Taxi Coupons 6/8/2020	\$441.00
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**AT&T**

42310	Elevator Line	\$92.24
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42310	CSB Garage Line - 2 months	\$204.33
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**AT&T Mobility**

42310	Cell phone 7	\$290.79
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**Barbara Barnabee**

42910	Established Monthly Expenses	\$50.00
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**Blue Cross Blue Shield of IL**

40210	BCBS Employer Expense	\$13,576.19
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**Buildingstars**

41110	Admin Bldg Cleaning - July	\$481.00
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**Cardinal Cleaning Company**

41110	May Cleaning Services	\$150.00
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**Clarke Environmental Mosquito**

44710	Mosquito Abatement	\$7,018.00
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**Comcast Cable**

42310	Phone	\$204.94
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42310	Fax Line - Twn/Assr	\$105.37
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**Conserv F S**

50610	Town Fuel	\$329.02
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**Constellation Energy Services**



42610	Town utility	\$447.64
42610	CSB utility	\$664.04
<b>Flood Brothers Disposal</b>		
41110	Refuse Collection	\$506.16
<b>Grower Equipment &amp; Supply</b>		
41310	Equipment Maintenance	\$74.13
<b>Home Depot</b>		
52510	Late Fee	\$21.68
<b>NCPERS Group Life Ins.</b>		
40210	Life Insurance - Employer Expense	\$117.78
<b>Johnson Controls Security Solu</b>		
42310	Quarterly Alarm 07/01/20-09/30/20	\$952.50
42310	CSB Quarterly Alarm 07/01/20-09/30/20	\$1,551.12
42310	CSB Garage Annual Alarm 07/01/20-06/30/21	\$1,286.81
<b>Robinette Lebda</b>		
57910	Rental - COVID19 Cancellation	\$50.00
<b>Lucas Landscape and Design</b>		
41110	Tree removal	\$1,070.00
<b>Menards Vernon Hills</b>		
41310	Maintenance - Equipment	\$10.69
<b>MetLife - Group Benefits</b>		
40210	Dental/Vision Insurance	\$572.03
<b>Barrett Monie</b>		
43810	Labels & Lists Reimbursement	\$200.58
<b>Network Services Company</b>		
50710	Paper Products	\$924.73
<b>North Shore Gas</b>		
42610	Utilities - Natural Gas - CSB Garage	\$53.13
42610	Utilities - Natural Gas	\$88.72
<b>Orkin</b>		
41110	Pest Control - CSB	\$107.61
41110	Pest Control - Admin	\$121.85
<b>Quill Corporation</b>		
50510	Office Supplies	\$513.13
<b>Sam's Club</b>		
50710	Maintenance Supplies	\$13.98
<b>Single Click IT Inc</b>		
43810	IT Support	\$958.00

43810	Cloud Backup Annual Renewal	\$599.97
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**Storino Ramello & Durkin**

43710	Legal Services May 2020	\$740.00
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**Unifirst Corporation**

50910	town uniforms	\$73.80
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**Village of Buffalo Grove**

42610	Water/Sewer- Admin Bldg	\$66.14
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42610	Water/Sewer - 810127111-001	\$44.66
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42610	Water/Sewer CSB Garage	\$28.71
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**John Steven Vita Communication**

43810	Public Relations June 2020	\$1,000.00
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**Assessor**

**Payroll**

40112	DR: Salaries-Assessor	\$12,802.49
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40312	DR: Social Security-Assessor	\$938.76
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40412	DR: IMRF-Assessor	\$897.46
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**Blue Cross Blue Shield of IL**

40212	BCBS Employer Expense	\$6,354.15
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**IL Assessors Assoc**

44312	Annual Dues	\$50.00
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**NCPERS Group Life Ins.**

40212	Life Insurance - Employer Expense	\$64.00
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**MetLife - Group Benefits**

40212	Dental/Vision Insurance	\$244.62
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**Quill Corporation**

50512	Offices Supplies	\$68.97
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57512	Sneeze Guards	\$419.97
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**Gary Raupp**

42912	Assessor Expense June 2020	\$67.85
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**GA Admin.**

**Comcast Cable**

42330	Phone	\$50.00
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**GA Home Relief**

**ComEd**

46732	EA Client	\$900.00
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**Convergent Outsourcing Inc**

51132	GA Client	\$100.00
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**JP Morgan Chase**

51132	GA Client	\$100.00
<b>Lake County Public Works</b>		
46732	EA Client	\$1,200.00
<b>Mario Ocampo</b>		
46832	EA Client	\$900.00
<b>Portfolio Recovery Associates,</b>		
51132	GA Client	\$115.00
<b>Cemetery</b>		
<b>Behm Pavement Maintenance, Inc</b>		
58140	Seal Coat Diamond & Vernon	\$7,550.00
<b>Bill Hossman</b>		
43840	Monitoring Seal Coat Projects	\$453.00
<b>Comcast Cable</b>		
42340	Phone	\$107.00
<b>Johnson Controls Security Solu</b>		
42340	Quarterly Alarm 07/01/20-09/30/20	\$238.12
<b>McGill Landscaping, Inc</b>		
58140	Top Soil	\$105.00
<b>Wm Smith Enterprises Inc</b>		
41440	June Maintenance - Diamond	\$1,520.00
41440	June Maintenance - Vernon	\$1,340.00
42440	June Burial - Vernon	\$650.00
<b>TruGreen</b>		
41140	Lawn Service - Vernon	\$440.17
41440	Lawn Service - Diamond Lake	\$400.15
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<b>Park Fund</b>		
<b>Payroll</b>		
40150	DR: Salaries-Park	\$1,700.00
40350	DR: Social Security-Park	\$130.05
40550	DR: Unemployment-Park	\$10.63
<b>Aqua Pure Enterprises Inc</b>		
50750	Pool Supplies	\$2,680.78
<b>AT&amp;T Mobility</b>		
42350	Cell phone	\$44.40
<b>Cairo Design</b>		
43450	Youth Program Guide	\$585.00
<b>Comcast Cable</b>		
42350	Internet & Phone	\$113.84

42350	Phone	\$102.46
<b>Constellation Energy Services</b>		
42650	Park utility	\$462.82
<b>Chris DePalma</b>		
50750	Opening Bank for Pool	\$200.00
<b>Home Depot</b>		
41150	Building Maintenance - Park	\$241.38
50750	Pool Supplies	\$79.20
<b>Inner Security Systems, Inc</b>		
42350	Qtrly Alarm - Peterson Park	\$156.00
<b>Johnson Controls Security Solu</b>		
42350	Quarterly Alarm 07/01/20-09/30/20	\$253.79
<b>Adolf Kiefer &amp; Associates, LLC</b>		
50750	Pool Supplies	\$221.45
<b>Lake Pools, Inc.</b>		
50750	Pool Supplies	\$154.00
<b>Lake County Public Works</b>		
42650	Utilities 04/22/20 - 06/23/20	\$837.84
<b>Lightning Prediction Services</b>		
41350	Service Call	\$450.00
<b>Medco Supply Company</b>		
50750	Medical supplies	\$75.40
<b>Network Services Company</b>		
50750	Paper Products	\$308.24
<b>North Shore Gas</b>		
42650	Utilities - Natural Gas	\$94.91
<b>Platinum Poolcare Aquatech</b>		
41850	Pool Maintenance	\$3,688.50
50750	Pool Supplies	\$75.69
<b>Quill Corporation</b>		
50750	Pool Supplies	\$111.44
51050	Camp Supplies	\$111.44
<b>S&amp;S Worldwide Inc</b>		
51050	Camp Supplies	\$233.62
<b>Sam's Club</b>		
50750	Pool Supplies	\$13.98
<b>Single Click IT Inc</b>		
43850	Cloud Backup Annual Renewal	\$299.99

**Road Admin.**

**Payroll**

40160	DR: Salaries-Road	\$6,616.83
40260	DR: Benefits-Road	\$78.12
40360	DR: Social Security-Road	\$505.22
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$174.68

**AT&T Mobility**

42360	Cell phone 5	\$222.00
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**Blue Cross Blue Shield of IL**

40260	BCBS Employer Expense	\$308.75
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**Comcast Cable**

42360	Fax Line	\$52.69
42360	Internet & Phone	\$309.87

**Illinois EPA**

44360	Annual NPDES fee	\$1,000.00
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**NCPERS Group Life Ins.**

40260	Life Insurance - Employer Expense	\$13.74
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**Johnson Controls Security Solu**

42360	Quarterly Alarm 07/01/20-09/30/20	\$1,190.63
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**MetLife - Group Benefits**

40260	Dental/Vision Insurance	\$48.06
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**Quill Corporation**

50560	Office Supplies	\$155.82
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**Single Click IT Inc**

50560	Office supplies	\$138.90
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**Tracy Gastfield**

43260	Certified Mail with signature	\$7.80
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**Unifirst Corporation**

50960	highway uniforms	\$88.08
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**Road Maint.**

**Payroll**

40162	DR: Salaries-Road Maint	\$859.57
40362	DR: Social Security-Road Maint	\$61.27
40462	DR: IMRF-Road Maint	\$60.24

**Commonwealth Edison**

42662	Street Lights	\$1,784.31
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**Conserv F S**

50662	Highway Fuel	\$154.84
<b>Constellation Energy Services</b>		
42662	Highway utility	\$447.63
<b>Grower Equipment &amp; Supply</b>		
57562	Equipment	\$1,239.99
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<b>Perm. Road</b>		
<b>Payroll</b>		
40170	DR: Salaries-Perm Road	\$10,518.08
40270	DR: Benefits - Perm Road	\$15.63
40370	DR: Social Security-Perm Road	\$765.83
40470	DR: IMRF-Perm Road	\$737.38
<b>Advance Auto Parts</b>		
50770	Maintenance Supplies	\$23.76
50770	Maintenance Supplies	\$252.47
<b>American Gases Corp</b>		
50870	welding cylinders	\$39.00
<b>Batteries Plus LLC</b>		
50770	maintenance supplies	\$17.10
<b>Blue Cross Blue Shield of IL</b>		
40270	BCBS Employer Expense	\$3,544.34
<b>Arthur Clesen, Inc.</b>		
41770	Straw Blanket	\$204.00
<b>Grower Equipment &amp; Supply</b>		
50770	Maintenance supplies	\$88.21
<b>NCPERS Group Life Ins.</b>		
40270	Life Insurance - Employer Expense	\$32.36
<b>Libertyville Chevrolet</b>		
50770	maintenance supply	\$43.91
<b>McGill Landscaping, Inc</b>		
41670	Drainage Supplies	\$210.00
<b>MetLife - Group Benefits</b>		
40270	Dental/Vision Insurance	\$132.29
<b>OReilly Automotive</b>		
50770	Maintenance Supplies	\$45.07
<b>Ozinga Materials and Logistics</b>		
41670	Drainage Supplies	\$301.26
<b>Ray Schramer Co.</b>		
41670	Drainage supplies	\$758.50

<b>R.C. Topsoil</b>		
41670	Drainage supplies	\$210.00
<b>Sam's Club</b>		
52570	Gatorade	\$65.88
<b>Single Click IT Inc</b>		
43870	Cloud Backup Annual Renewal	\$299.99
43870	IT Support	\$479.00
<b>Traffic Control and Protection</b>		
50870	Street signs	\$339.30
<b>We Fix-It Tire Repair</b>		
50770	maintenance supply	\$28.00
<b>Station Fund</b>		
<b>Payroll</b>		
40180	DR: Salaries-Metra	\$1,548.34
40380	DR: Social Security-Metra	\$111.09
40480	DR: IMRF-Metra	\$108.54
<b>Behm Pavement Maintenance, Inc</b>		
41480	Seal Coat West Parking Lot	\$9,980.00
<b>Bill Hossman</b>		
43880	Monitoring Seal Coat Projects	\$598.80
<b>Blue Cross Blue Shield of IL</b>		
40280	BCBS Employer Expense	\$938.69
<b>Comcast Cable</b>		
42380	Internet	\$94.48
42380	Phone	\$102.46
<b>Constellation Energy Services</b>		
42680	Train east utility	\$18.27
42680	Train platform utility	\$107.38
42680	Train west utility	\$151.38
<b>Happ Builders Inc</b>		
41480	Roofing Project - Metra Station	\$105,295.50
<b>NCPERS Group Life Ins.</b>		
40280	Life Insurance - Employer Expense	\$12.12
<b>Johnson Controls Security Solu</b>		
42380	Quarterly Alarm 07/01/20-09/30/20	\$379.70
<b>Network Services Company</b>		
50780	Paper Products	\$336.60
<b>North Shore Gas</b>		

42680 Utilities - Natural Gas \$34.07

**Single Click IT Inc**

43880 Cloud Backup Annual Renewal \$299.99

43880 IT Support \$479.00

**Village of Buffalo Grove**

42680 Water/Sewer - 810127141-001 \$28.71

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Township Highway Commissioner

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Board of Township Trustee