

1. July 9, 2020 Regular Board Meeting

Documents:

[AGENDA 070920 REGULAR MEETING.PDF](#)
[COMPLETE PACKET 070920.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING

◆◆◆
July 9, 2020 – 7:00 p.m.

◆◆◆

Pursuant to Public Act 101-0640, Supervisor Jonathan Altenberg has determined that because a Gubernatorial Disaster Proclamation is still in effect due to the ongoing public health crisis of COVID-19, it is not practical or prudent to require members of the Vernon Township Board to be physically present for the meeting. The meeting will be held via an online format in compliance with the Open Meetings Act, and remote access to the proceedings and the opportunity for the public to participate will be provided.

To join this meeting, go to:

<https://attendee.gotowebinar.com/register/9133515956663049998>

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
 - a. June 11, 2020 Board Meeting
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Assessor
 - d. Trustees
 - e. Township Manager
 - f. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund

- d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. Unfinished Business.
9. New Business:
- a. Approval of Social Agency Grants
 - b. RESOLUTION AUTHORIZING DISPLAY OF THE LGBTQ PRIDE FLAG
 - c. Approval of agreement between Lake County and Vernon Township to participate in the COVID Housing Relief Program
 - d. Discussion and possible action to change fees associated with Vernon Cemetery and Diamond Lake Cemetery
10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - July 9, 2020 Board Meeting

Town Fund	Township Admin	\$106,342.56	
	Assessor's Office	\$21,908.27	
	Total:		\$128,250.83
General Assistance	GA Admin	\$78.77	
	GA Home Relief	\$3,315.00	
	Total:		\$3,393.77
Cemetery Fund			\$12,832.21
Park Fund			\$13,944.62
General Road Fund	Road Admin.	\$10,939.96	
	Road Maintenance	\$4,607.85	
	Total:		\$15,547.81
Permanent Road Fund			\$19,151.36
Station Fund			\$120,653.91
	GRAND TOTAL:		\$313,774.51

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - July 9, 2020

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21200	CR: Health Insurance Withholding	\$(1,745.21)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(439.95)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(320.00)
21600	DR: State WH Tax Payable	\$2,803.14
21600	CR: State WH Tax-IL FUND ER	\$(10.63)
21600	CR: State WH Tax Payable-EE	\$(2,792.51)
21700	DR: Federal WH Tax Payable	\$6,049.12
21700	CR: Federal WH Tax Payable	\$(6,049.12)
21800	CR: FICA Payable-Med ER	\$(916.77)
21800	DR: FICA Payable	\$9,673.61
21800	CR: FICA Payable-SS EE	\$(3,920.00)
21800	CR: FICA Payable-Med EE	\$(916.79)
21800	CR: FICA Payable-SS ER	\$(3,920.05)
21900	CR: IMRF Payable-Volunt.	\$(1,233.29)
21900	DR: IMRF Payable	\$7,586.02
21900	CR: IMRF Payable-EE	\$(2,483.70)
21900	CR: IMRF Payable-ER	\$(3,869.03)

AFLAC

21400	AFLAC	\$879.90
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Benefit Wallet

21500	HSA - June 2020	\$560.00
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Blue Cross Blue Shield of IL

21200	BCBS Employee Expense	\$3,490.42
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Cub Scout Pack 381

20200	Park Rental Refund 2019	\$100.00
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David Doerhoefer

20200	Kneescooter Deposit Refund	\$50.00
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NCPERS Group Life Ins.

21500	Life Insurance - Employe Expense	\$80.00
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Robinette Lebda

20200	Security Deposit - COVID19 Cancellation	\$200.00
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Low Voltage Industries

26200	Bond refund 14563 Mayland Villa	\$2,500.00
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Nationwide Retirement Solution

21300	Deferred Comp 6/8/20 & 6/22/20	\$380.00
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Town Admin.**Payroll**

40110	DR: Salaries-Town	\$31,481.03
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40210	DR: Benefits-Town	\$31.25
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40310	DR: Social Security-Town	\$2,324.62
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40410	DR: IMRF-Town	\$1,890.73
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43810	DR: Other Professional Serv. (Payroll Expense)	\$131.48
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American Taxi Dispatch Inc.

52710	Taxi Coupons 6/8/2020	\$441.00
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AT&T

42310	Elevator Line	\$92.24
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42310	CSB Garage Line - 2 months	\$204.33
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AT&T Mobility

42310	Cell phone 7	\$290.79
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Barbara Barnabee

42910	Established Monthly Expenses	\$50.00
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Blue Cross Blue Shield of IL

40210	BCBS Employer Expense	\$13,576.19
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Buildingstars

41110	Admin Bldg Cleaning - July	\$481.00
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Cardinal Cleaning Company

41110	May Cleaning Services	\$150.00
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Clarke Environmental Mosquito

44710	Mosquito Abatement	\$7,018.00
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Comcast Cable

42310	Fax Line - Twn/Assr	\$105.37
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42310	Phone	\$204.94
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Conserv F S

50610	Town Fuel	\$329.02
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Constellation Energy Services

42610	CSB utility	\$664.04
42610	Town utility	\$447.64
Flood Brothers Disposal		
41110	Refuse Collection	\$506.16
Grower Equipment & Supply		
41310	Equipment Maintenance	\$74.13
Home Depot		
52510	Late Fee	\$21.68
NCPERS Group Life Ins.		
40210	Life Insurance - Employer Expense	\$117.78
Johnson Controls Security Solu		
42310	Quarterly Alarm 07/01/20-09/30/20	\$952.50
42310	CSB Garage Annual Alarm 07/01/20-06/30/21	\$1,286.81
42310	CSB Quarterly Alarm 07/01/20-09/30/20	\$1,551.12
Robinette Lebda		
57910	Rental - COVID19 Cancellation	\$50.00
Lucas Landscape and Design		
41110	Tree removal	\$1,070.00
Menards Vernon Hills		
41310	Maintenance - Equipment	\$10.69
MetLife - Group Benefits		
40210	Dental/Vision Insurance	\$572.03
Barrett Monie		
43810	Labels & Lists Reimbursement	\$200.58
Network Services Company		
50710	Paper Products	\$924.73
North Shore Gas		
42610	Utilities - Natural Gas	\$88.72
42610	Utilities - Natural Gas - CSB Garage	\$53.13
Orkin		
41110	Pest Control - CSB	\$107.61
41110	Pest Control - Admin	\$121.85
Quill Corporation		
50510	Office Supplies	\$513.13
Sam's Club		
50710	Maintenance Supplies	\$13.98
Single Click IT Inc		
43810	IT Support	\$958.00

43810	Cloud Backup Annual Renewal	\$599.97
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Storino Ramello & Durkin

43710	Legal Services May 2020	\$740.00
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Todd Gedville

43810	GoToWebinar and GoToMeeting	\$28.77
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Unifirst Corporation

50910	town uniforms	\$73.80
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Village of Buffalo Grove

42610	Water/Sewer- Admin Bldg	\$66.14
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42610	Water/Sewer - 810127111-001	\$44.66
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42610	Water/Sewer CSB Garage	\$28.71
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John Steven Vita Communication

43810	Public Relations June 2020	\$1,000.00
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Assessor

Payroll

40112	DR: Salaries-Assessor	\$12,802.49
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40312	DR: Social Security-Assessor	\$938.76
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40412	DR: IMRF-Assessor	\$897.46
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Blue Cross Blue Shield of IL

40212	BCBS Employer Expense	\$6,354.15
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IL Assessors Assoc

44312	Annual Dues	\$50.00
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NCPERS Group Life Ins.

40212	Life Insurance - Employer Expense	\$64.00
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MetLife - Group Benefits

40212	Dental/Vision Insurance	\$244.62
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Quill Corporation

50512	Offices Supplies	\$68.97
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57512	Sneeze Guards	\$419.97
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Gary Raupp

42912	Assessor Expense June 2020	\$67.85
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GA Admin.

Comcast Cable

42330	Phone	\$50.00
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Todd Gedville

43830	GoToWebinar and GoToMeeting	\$28.77
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GA Home Relief

ComEd

46732	EA Client	\$900.00
Convergent Outsourcing Inc		
51132	GA Client	\$100.00
JP Morgan Chase		
51132	GA Client	\$100.00
Lake County Public Works		
46732	EA Client	\$1,200.00
Mario Ocampo		
46832	EA Client	\$900.00
Portfolio Recovery Associates,		
51132	GA Client	\$115.00
Cemetery		
Behm Pavement Maintenance, Inc		
58140	Seal Coat Diamond & Vernon	\$7,550.00
Bill Hossman		
43840	Monitoring Seal Coat Projects	\$453.00
Comcast Cable		
42340	Phone	\$107.00
Johnson Controls Security Solu		
42340	Quarterly Alarm 07/01/20-09/30/20	\$238.12
McGill Landscaping, Inc		
58140	Top Soil	\$105.00
Wm Smith Enterprises Inc		
41440	June Maintenance - Vernon	\$1,340.00
41440	June Maintenance - Diamond	\$1,520.00
42440	June Burial - Vernon	\$650.00
Todd Gedville		
43840	GoToWebinar and GoToMeeting	\$28.77
TruGreen		
41140	Lawn Service - Vernon	\$440.17
41440	Lawn Service - Diamond Lake	\$400.15
Park Fund		
Payroll		
40150	DR: Salaries-Park	\$1,700.00
40350	DR: Social Security-Park	\$130.05
40550	DR: Unemployment-Park	\$10.63
Aqua Pure Enterprises Inc		
50750	Pool Supplies	\$2,680.78

AT&T Mobility

42350 Cell phone \$44.40

Cairo Design

43450 Youth Program Guide \$585.00

Comcast Cable

42350 Internet & Phone \$113.84

42350 Phone \$102.46

Constellation Energy Services

42650 Park utility \$462.82

Chris DePalma

50750 Opening Bank for Pool \$200.00

Home Depot

41150 Building Maintenance - Park \$241.38

50750 Pool Supplies \$79.20

Inner Security Systems, Inc

42350 Qtrly Alarm - Peterson Park \$156.00

Johnson Controls Security Solu

42350 Quarterly Alarm 07/01/20-09/30/20 \$253.79

Adolf Kiefer & Associates, LLC

50750 Pool Supplies \$221.45

Lake Pools, Inc.

50750 Pool Supplies \$154.00

Lake County Public Works

42650 Utilities 04/22/20 - 06/23/20 \$837.84

Lightning Prediction Services

41350 Service Call \$450.00

Medco Supply Company

50750 Medical supplies \$75.40

Network Services Company

50750 Paper Products \$308.24

North Shore Gas

42650 Utilities - Natural Gas \$94.91

Platinum Poolcare Aquatech

41850 Pool Maintenance \$3,688.50

50750 Pool Supplies \$75.69

Quill Corporation

50750 Pool Supplies \$111.44

51050 Camp Supplies \$111.44

S&S Worldwide Inc

51050	Camp Supplies	\$233.62
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Sam's Club

50750	Pool Supplies	\$13.98
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Single Click IT Inc

43850	IT Support	\$479.00
43850	Cloud Backup Annual Renewal	\$299.99

Todd Gedville

43850	GoToWebinar and GoToMeeting	\$28.77
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Road Admin.**Payroll**

40160	DR: Salaries-Road	\$6,616.83
40260	DR: Benefits-Road	\$78.12
40360	DR: Social Security-Road	\$505.22
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$174.68

AT&T Mobility

42360	Cell phone 5	\$222.00
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Blue Cross Blue Shield of IL

40260	BCBS Employer Expense	\$308.75
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Comcast Cable

42360	Fax Line	\$52.69
42360	Internet & Phone	\$309.87

Illinois EPA

44360	Annual NPDES fee	\$1,000.00
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NCPERS Group Life Ins.

40260	Life Insurance - Employer Expense	\$13.74
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Johnson Controls Security Solu

42360	Quarterly Alarm 07/01/20-09/30/20	\$1,190.63
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MetLife - Group Benefits

40260	Dental/Vision Insurance	\$48.06
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Quill Corporation

50560	Office Supplies	\$155.82
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Single Click IT Inc

50560	Office supplies	\$138.90
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Tracy Gastfield

43260	Certified Mail with signature	\$7.80
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Todd Gedville

43860	GoToWebinar and GoToMeeting	\$28.77
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Unifirst Corporation

50960	highway uniforms	\$88.08
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Road Maint.**Payroll**

40162	DR: Salaries-Road Maint	\$859.57
40362	DR: Social Security-Road Maint	\$61.27
40462	DR: IMRF-Road Maint	\$60.24

Commonwealth Edison

42662	Street Lights	\$1,784.31
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Conserv F S

50662	Highway Fuel	\$154.84
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Constellation Energy Services

42662	Highway utility	\$447.63
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Grower Equipment & Supply

57562	Equipment	\$1,239.99
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$10,518.08
40270	DR: Benefits - Perm Road	\$15.63
40370	DR: Social Security-Perm Road	\$765.83
40470	DR: IMRF-Perm Road	\$737.38

Advance Auto Parts

50770	Maintenance Supplies	\$252.47
50770	Maintenance Supplies	\$23.76

American Gases Corp

50870	welding cylinders	\$39.00
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Batteries Plus LLC

50770	maintenance supplies	\$17.10
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Blue Cross Blue Shield of IL

40270	BCBS Employer Expense	\$3,544.34
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Arthur Clesen, Inc.

41770	Straw Blanket	\$204.00
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Grower Equipment & Supply

50770	Maintenance supplies	\$88.21
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NCPERS Group Life Ins.

40270	Life Insurance - Employer Expense	\$32.36
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Libertyville Chevrolet

50770	maintenance supply	\$43.91
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McGill Landscaping, Inc

41670	Drainage Supplies	\$210.00
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MetLife - Group Benefits

40270	Dental/Vision Insurance	\$132.29
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OReilly Automotive

50770	Maintenance Supplies	\$45.07
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Ozinga Materials and Logistics

41670	Drainage Supplies	\$301.26
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Ray Schramer Co.

41670	Drainage supplies	\$758.50
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R.C. Topsoil

41670	Drainage supplies	\$210.00
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Sam's Club

52570	Gatorade	\$65.88
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Single Click IT Inc

43870	IT Support	\$479.00
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43870	Cloud Backup Annual Renewal	\$299.99
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Traffic Control and Protection

50870	Street signs	\$339.30
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We Fix-It Tire Repair

50770	maintenance supply	\$28.00
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Station Fund**Payroll**

40180	DR: Salaries-Metra	\$1,548.34
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40380	DR: Social Security-Metra	\$111.09
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40480	DR: IMRF-Metra	\$108.54
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Behm Pavement Maintenance, Inc

41480	Seal Coat West Parking Lot	\$9,980.00
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Bill Hossman

43880	Monitoring Seal Coat Projects	\$598.80
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Blue Cross Blue Shield of IL

40280	BCBS Employer Expense	\$938.69
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Comcast Cable

42380	Internet	\$94.48
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42380	Phone	\$102.46
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Constellation Energy Services

42680	Train east utility	\$18.27
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42680	Train platform utility	\$107.38
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42680	Train west utility	\$151.38
Happ Builders Inc		
41480	Roofing Project - Metra Station	\$105,295.50
NCPERS Group Life Ins.		
40280	Life Insurance - Employer Expense	\$12.12
Johnson Controls Security Solu		
42380	Quarterly Alarm 07/01/20-09/30/20	\$379.70
Network Services Company		
50780	Paper Products	\$336.60
North Shore Gas		
42680	Utilities - Natural Gas	\$34.07
Single Click IT Inc		
43880	IT Support	\$479.00
43880	Cloud Backup Annual Renewal	\$299.99
Todd Gedville		
43880	GoToWebinar and GoToMeeting	\$28.79
Village of Buffalo Grove		
42680	Water/Sewer - 810127141-001	\$28.71

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee